

The Minster School

Parents and Carers Information evening



September 2026
YEAR 10



Welcome to The Minster School

“Succeeding Together”



Fantastic exam success over the summer...!

Year 11	Minster
4+ E / M	82.0%

Year 13	Minster
A*-A %	21.4%





Settling back in

We hope your sons and daughters are looking forward to their first day back in school tomorrow

Please encourage them to speak to us if there are any concerns

Getting the culture right:

Tomorrow – series of sessions within lessons

Clearly communicating and explaining our expectations

Consistent message across whole school

Fire alarms and lockdown drills

Thursday – Fire walk throughs

Monday – lockdown drill practice

Settling back in



ParentPay

If you have any concerns please contact parentpay@minsterschool.org.uk

Please check your child's balance regularly

Students can run into debt

We can place spending limits on students accounts

Please email finance@minsterschool.org.uk to set one up

Medical questionnaire – please ensure this is completed and returned asap

Settling back in



Uniform:

- Black school shoes – not trainers
- School shirts tucked in
- Black school trousers or Minster School skirt – skirts should not be shortened or rolled up
- Optional Minster School (or plain black) jumper or cardigan
- Hair should be a natural colour
- Jewellery – one stud in each ear only is allowed plus a watch
- Facial piercings are not allowed at all – this includes clear retainers. Covering with a plaster is also not permitted.
- Nails should be short – safe for PE and D&T
- False eyelashes should be removed



Uniform Expectations at The Minster School



Item	Image	School expectations	Not permitted
COMPULSORY ITEMS			
Blazer and tie		Plain black Minster School blazer with Minster School logo	A coat or Jacket instead of a blazer.
		Minster School tie (Clumber, Rufford, Thoresby or Welbeck depending on the student's House) A blazer and tie must be worn around the school at all times unless otherwise instructed by a member of staff	A jumper instead of a blazer. Hoodies.
Shirt or blouse		Plain white school shirt or blouse, with buttons which fasten to the neck. Long or short sleeves. The shirt/blouse must be fully tucked in to the waistband of the skirt/trousers.	T Shirt or Polo shirt. Round collar. Coloured/logged tops/polo shirts under shirts. Capped sleeves or sleeveless shirts/blouses are not permitted.



Item	Image	School expectations	Not permitted
COMPULSORY ITEMS			
Shoes		Plain black, sensible leather type school shoes. Flat or with low heels only. Practical and safe style. Worn with plain black, grey or white ankle socks or black or neutral tights.	Boots, trainers, sandals or canvas shoes are not acceptable. Footless tights or leggings are also not acceptable.
Trousers or skirt	 	Plain black loose fitting/boot cut trousers worn at the waist OR Castle Grey Tartan Senior Stitch-Down Pleated Skirt, in length 20" or 22".	Denim or chino type material Leggings, footless tights, cropped or ankle grazers Skinny fitting or excessively tight Low-rise trousers Excessively wide bell bottoms Skirts which have been excessively rolled up at the waistband or excessively shortened

Item	Image	School expectations	Not permitted
OPTIONAL UNIFORM ITEMS			
Jumper		Black, embroidered with "The Minster School Southwell"	Round neck jumpers
		OR Plain black V-neck jumper OR Black fine knit cardigan embroidered with "The Minster School Southwell" OR Plain black fine knit cardigan	V neck jumpers or cardigans with logos other than "The Minster School" Hoodies or other fleece fabric jackets Any other colour knitwear other than black



Item	Image	School expectations	Not permitted
OTHER OPTIONAL ITEMS RELATED TO UNIFORM			
Coat or jacket, hat and scarf		Outdoor coat, hat, scarf. Coats must fit over the blazer.	Coats, scarves and hats must not be worn indoors, and coats must not be worn instead of a blazer.
Jewellery	 	A small pair of stud earrings A wristwatch	Smart watches which offer any of the functionalities of a mobile phone. Any other jewellery other than the items mentioned to the box on the left – this includes, but is not limited to, hoop earrings, bracelets, rings and facial piercings, which are not allowed at all, other than a small pair of stud earrings.
Religious headwear		Any headwear worn for religious reasons should be plain black	Any religious headwear which is not plain black

PERSONAL APPEARANCE

Students at The Minster School are expected to look smart in their appearance and be ready to learn.

- False nails and false eyelashes are not permitted
- Any make-up should be natural and subtle
- Hair colour should be kept to a natural range of colours

Students will have their uniform checked daily on the gate upon arrival. Any compulsory items which are missing will result in a 10-minute break detention issued for the same day. Any items which are not allowed will initially be requested to be removed on entry.

Students who persistently fail to follow instructions regarding the uniform expectations above will be subject to our behaviour procedures and sanctions. These may include detentions, internal exclusion (for repeated breach of expectations or refusal to follow instructions) and, if necessary, suspension (for further repeated breach or refusal to follow instructions).

Thank you for your support!



Phones – updated policy

New Government guidance with effect from September

All schools should be “mobile-phone-free environments”

Phones must be switched off and out of sight (kept in student’s bag or locker.)

This also includes headphones and smart watches.

They cannot be used for any purpose. This includes contacting home or education.

There are a very small number of exceptions for students with medical/SEND needs.

Agreed in advance in writing.

If a phone is seen it will be confiscated until the end of the day.

1st offence – One hour detention

2nd offence – One hour detention and one-week daily device hand in

Further breaches or non-compliance will result in

- Extended device hand-in
- Internal exclusion
- Suspension



Phones – updated policy



Further guidance can be found via our website with a letter and video:

[The Minster School - Mobile Phone & Smart Device Policy Updates](#)



Attendance

- We believe that every day and every minute counts and the impact of lost days and minutes can be seen here.
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- If your child is absent for a medical appointment, please forward a copy of the letter/email/screenshot to attendance@minsterschool.org.uk
- We recognise that for some students with specific needs that it is more challenging to achieve a high level of attendance and punctuality, we do strive to support all students in achieving this.

Attendance Ladder



Student Support

- Pastoral support from teachers and tutors
- Year Leaders and Student Services
- Additional support from SEN team and inclusion



Mental Health Support Team

- The CAMHS Mental Health Support Team is a new collaborative trailblazing service across health and education, available in project schools across Nottinghamshire.
- They are an early intervention mental health and wellbeing service in schools aimed at providing support for children, young people and families around low-level emotional wellbeing needs, such as anxiety, low mood, managing emotions, and sleep. They link in directly with Nottinghamshire CAMHS teams and provide in school sessions to promote positive mental health. Their work is delivered on a 1:1 and group/workshop basis.
- Referrals for support can be through your child's year leader/key stage leader, or you can directly refer as a parent/carer.



Year 10

- Mixed teaching groups for most subjects
- Groups dependent on option choices
- Sets for Maths
- Students will be studying GCSE content in all subjects
- Alongside GCSEs students will participate in Games as well as PHSE within RS lessons
- Students will participate in a daily Act of Worship during tutor time, this is inclusive for students of the Christian faith, other faiths and no faith.
- Disciplinary Literacy



Curriculum in Year 10

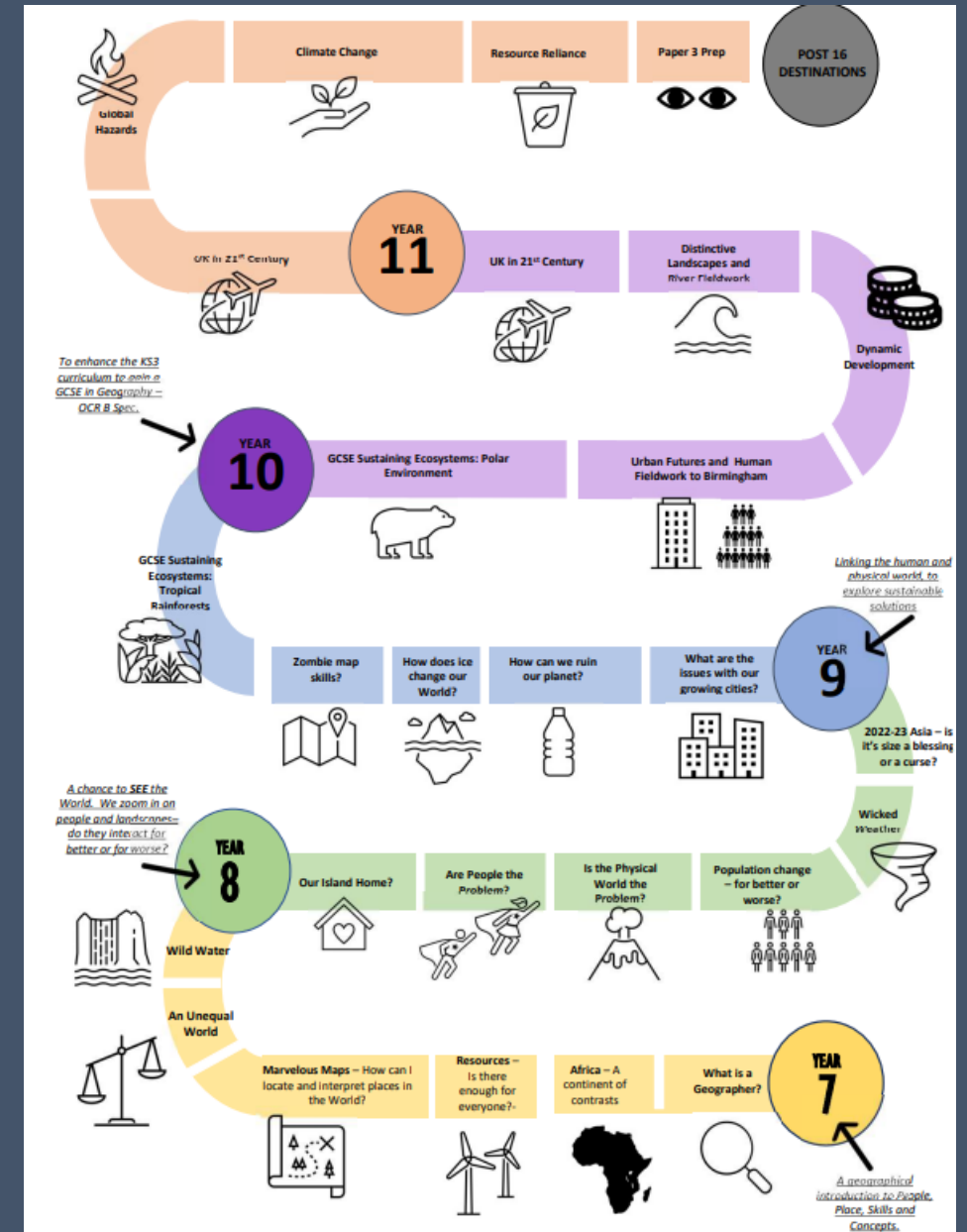
More detailed information can be found on the school website here:

[The Minster School - Subject Information](#)

Please scroll down and click on the subject you are interested in.

You can also watch a short video from Mr Wall which gives more details on how to find information on the website:

[Website Curriculum Guide - YouTube](#)



Year 10 Work Experience

Details:

- Monday 8th- Friday 12th March.
- 5 day placement.
- No lessons will run during this time.
- Students will have an assembly to launch work experience.
- Students are given a deadline to find placements by, due to administration time needed.
- Information submitted on Unifrog

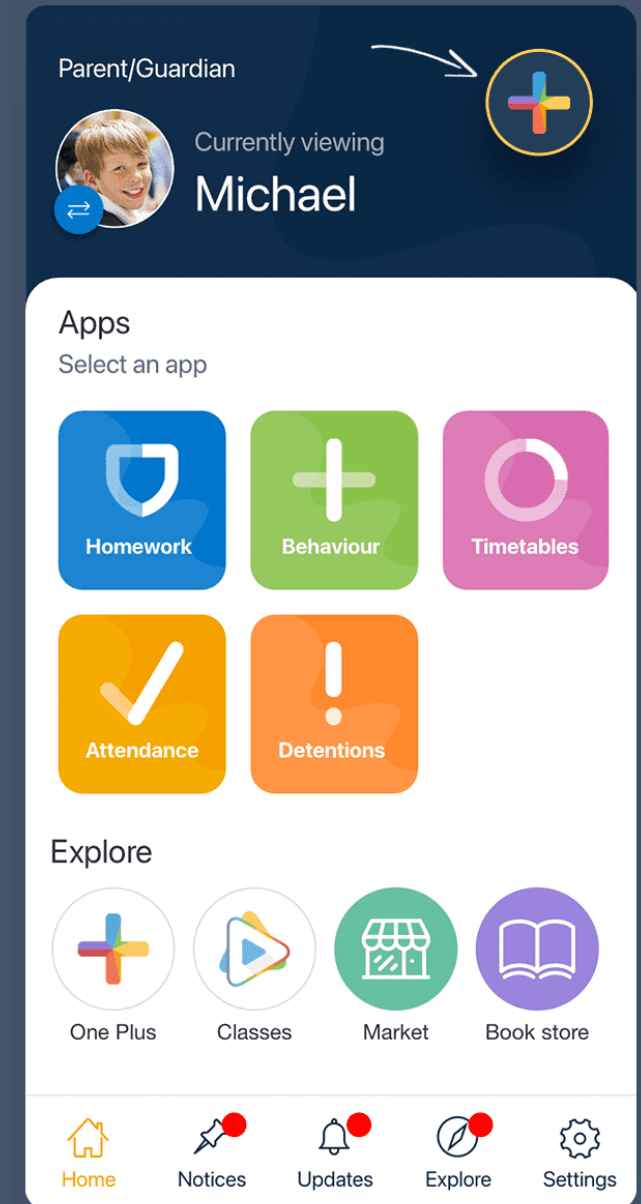
Restrictions:

- Placements cannot be completed within the school (including JD)
- We cannot administrate placements outside of the UK.
- Employers must hold Employers Liability Insurance.
- Students cannot attend work experience with sole traders.
- Please be aware that any placements within a higher risk environment will require extended H&S checks which incur a charge to parents.



Key Stage 4 - Satchel One

- Satchel One is our main method of communication with students.
- We expect students to check Satchel One daily.
- Teachers often share learning resources and revision materials via Satchel One. Past tasks can be accessed.
- Range of activities including rehearsal
- Please note: One Plus and book store are external, not Minster



Key Stage 4 - Homework

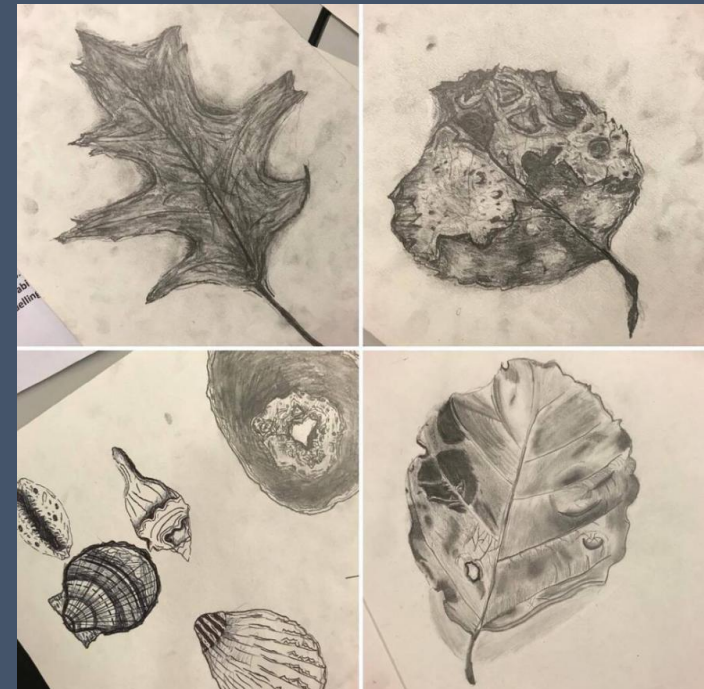
- All details on Satchel One – App on phone/tablet or website
- Increased expectation of challenge and independence
- If your child needs help - speak to or email a teacher
- Library and computers available if needed

How can I support my child with homework?

- Know your child's subjects and how they are structured
- Calm and tidy workspace
- Check Satchel One
- Organisation
- Time recommendation
- Healthy working habits including rest
- Sleep

Preparing for GCSEs

- Good habits for Year 10
 - Understanding and learning content now
 - Keep revisiting content
 - Keeping up with HW
 - Catching up any missed work
- Revision resources
 - Revision guides
 - Revision Information on website
- Study skills sessions in tutor time
- Introduction to NEAs
- Working on NEAs within some subjects
- Revision techniques
- Year 10 exams in June
- Practice speaking exams



Assessment & Reports



Assessment point 1 – Wednesday 9th December

Including target grades, predicted grades, effort, organisation and behaviour for each subject



Parents' evening – Thursday 10th December 4pm – 6:30pm

Held virtually via the SchoolCloud platform – **minsterschool.schoolcloud.co.uk**



Assessment point 2 – Wednesday 14th April

As AP1



Assessment point 3 – Wednesday 14th July

This is a “Full Report” so includes data as AP1/2 but also will include teacher comments on your child's next steps.



Preloved uniform



- Uniform collection – end of the year
- Donations throughout the year
- Please drop off any unwanted uniform at reception



Reduce,
Reuse,
Recycle

Extra-curricular activities

- We offer a diverse range of extra-curricular activities
- We would encourage as many students as possible to sign up for these.
- Most run afterschool from 3-4pm
- If there is an activity you are interested in which you would like us to set up, please let us know!





Extra-curricular activities

- Boys Football
- Girls Football
- Badminton
- Rugby
- Netball
- Basketball
- Table tennis
- Tennis
- Cricket
- Athletics
- Hockey
- Dance
- Boccia
- Orchestra
- Full Choir
- Chamber Choir
- Jazz Band
- Concert Band
- Brass Ensemble
- String Ensemble
- Flute Ensemble
- Harp Ensemble
- Training Orchestra
- Session Orchestra & Vocals
- Chamber Music Ensembles
- Beginner Brass Ensemble
- Junior Chamber Choir
- Duke of Edinburgh
- Drama productions
- STEAM
- Art Club
- Debate Club
- Coding Club
- Creative Writing Club
- Ugive Uganda
- Library Assistants
- Musical theatre Productions (this year is Fame)



Trips and Enrichment

10X Challenge

Battlefields trip

Birmingham fieldwork trip

Business Studies Stadium trip

Yorkshire Sculpture Park trip

Ski Trip

Activity days – July

Y10 Progression day

Charity fundraising

House competitions

School Productions

Musical concerts

Minster relays

Maths Challenge

Piano Competition

End of term services
and much more...!



Keeping in touch

You can contact us:

- School office
office@minsterschool.org.uk
Tel: 01636 814000
- Year Leader
m.mcateer@minsterschool.org.uk
- Attendance officer
attendance@minsterschool.org.uk
- Tutor (example)
a.surname@minsterschool.org.uk

We will contact you:

- Satchel One
- Emails from office
- WORKS Newsletter
- Website - www.minsterschool.org.uk
- @minster_school
- Individual phone/email



Communication Charter

COMMUNICATION CHARTER



Consider the best method

Many queries can be resolved by email or phone. Sometimes a face to face meeting is best.



Our office hours

8.15am to 4.30pm.(4pm on Fridays)
Staff are not available at the weekend and in the evening.



We will respond within 2 working days

Occasionally this may not be possible, If the matter is urgent it will be prioritised.



Make an appointment

To see a member of staff make an appointment in advance.

Minster Trust for Education - Together we help every child to flourish



Thank You for listening

- Please take a Key Dates document
- Please come and speak to us if you would like any additional information or support
- Staff will be available in the heartspace

The Minster School	
Key Dates for Parents & Students	
Year 10 (Academic Year 2024 - 2025)	
The information below details the key dates for Year 10 over their first GCSE year at The Minster School.	
Date	Event
Thursday 5th September	1st Day of School (Year 8-11)
Thursday 5th September	Y10 Information Evening 6:00-6:30pm
Thursday 12th September	Prizegiving 7:30-10:30pm
Thursday 26th September	European Day of Languages
Friday 11th October	INSET Day
October Half Term: Monday 21 st October – Friday 1 st November	
Wednesday 4th December	Y10 Assessment Point 1 report sent home
Wednesday 11th December	Y10 Parents' Evening (online via SchoolCloud)
Thursday 12th December	Christmas Concert at Southwell Minster
W/B 18th December	Christmas End of Term Services
Christmas Holidays: Monday 23 rd December – Friday 3 rd January	
W/B 20th January	Y10 Geography Birmingham Fieldwork
Wednesday 29th January	Intermediate Maths Challenge
W/B 3 rd February	School Production
W/B 10th February	Battlefields History Trip
Tuesday 11th February	Apprenticeships information session – online
February Half Term: Monday 17 th February – Friday 21 st February	
W/B 24th February	Y10 PHSE and 10X Challenge
W/B 3rd March	National Careers Week
Wednesday 19th March	Easter Concert at Southwell Minster
Tuesday 25th March	Piano Competition
Wednesday 26th March	Y10 Assessment Point 2 report sent home
W/B 31st March	Easter End of Term Services
Thursday 3rd April	Ski Trip
Easter Holidays: Monday 7 th April – Monday 21 st April	
W/B 28th April	Y10 Work Experience
May Half Term: Monday 26 th May – Friday 30 th May	
W/B 2nd June & 9th June	Y10 Exams
W/B 16th June	Y10 Languages Speaking Exams
W/B 23rd June	Y10 Business Studies Trip
W/B 23rd June	Y10 Science London Trip
Wednesday 25th June	Y10 Progression Day
Wednesday 23rd July	Y10 Yorkshire Sculpture Park Art Trip
W/B 30th June	Geography Edale Fieldwork Trip
Wednesday 9th July	Y10 Full reports sent home
W/B 14th July	School Production
W/B 7th July	Y9/10 Rhineland Visit
W/B 21st July	Summer End of Term Services



Who's who

Senior Leadership Team

Mr Chaloner – Head Teacher

Mr Wall – Deputy Head Teacher - Curriculum

Miss Goodhead – Deputy Head Teacher – Inclusion & Safeguarding

Mr Edwards – Assistant Head Teacher – Behaviour & Attendance

Mrs Lyons – Assistant Head Teacher – Teaching and Learning

Mrs Mazurkiewicz – Assistant Head Teacher – Achievement & PP lead

Mr Price – Assistant Head Teacher – SENCO

Miss West – Assistant Head Teacher – Maths Hub

Pastoral Team:

Mrs Crone – Head of KS4

Mrs McAteer – Year leader Y10

Mrs Pascual – Attendance officer

Careers support:

Ms Taylor – Careers Lead

